



THE MOP SQUAD CLEANING PROTOCOL

JANUARY 2021

General cleaning at the end of the working day

Workstation cleaning – when you have finished using the workstation

What do I Need to Clean?

Frequently touched surfaces

Tabletops

Door handles

Light switches

Desks

Toilets & doors

Taps

Kitchen surfaces

Cupboard handles

Safely Cleaning

Read product label and SDS

Follow instructions

Wear gloves while cleaning

Wash hands before and after

Use disposable gloves where possible

Only use reusable gloves for general cleaning

Do not share gloves

Preparing to Clean

Prevent access to areas that have been used by suspected or confirmed cases

Break rooms

Bathrooms

Touch points

Open outside doors and windows (if possible) to increase air circulation



After Cleaning

Disposal

Single-use PPE, disposable

Double bag, i.e. place the above materials in a rubbish bag, and put this rubbish bag inside another one and dispose in general waste

Launder

Reusable cleaning equipment (e.g. mop heads)

Completely dry before re-use

Empty and re-clean equipment. E.g. buckets, with a fresh solution of disinfectant and completely dry before re-use

